

Conducting a research project in NT Health

Is this a clinical audit, case study, or simple internal quality assurance activity, using routinely collected data that will be deidentified with no deviation from standard care and no human interaction?

YES

Ethics Clearance Form for Clinical Audits, Quality Assurance & Case Studies

Submit to
NT HREC

NT HREC
expedited review
(±5-10 working days)

**NT HREC full
approval**

Submit to
NT Health RGO

NT Health
RGO review
(±5-15 working days)

Organisational authorisation

Project commencement

Ongoing reporting for NT HREC:
NT HREC amendment request, annual
progress reports, final report

Submit to NT HREC

NT HREC approval

Submit NT HREC relevant correspondence
and approval to **NT Health RGO** for
acknowledgment and/or approval

NO

Full HREC Application to Ethics

NT HREC

NT HREC
full review
(±15-25 working days)

**might be eligible for
expedited review if
considered low risk
(±10-15 working days)*

**NT HREC full
approval**

under NMA

Lead NMA-certified HREC approval

Lead NMA-certified HREC
approval to include NT sites

NMA application to NT HREC
**Part D attachment to HREA NMA*

NT HREC conditional
approval/not granted

**NT HREC NMA full
reciprocal approval**

SSA Submission to NT Health RGO by Site PI

Research agreement?

YES

NT Health RGO review of
agreement

Reviewed and signed
by external party

Signed by NT Health

**Fully Executed
Research Agreement**

NO

NT Health RGO review (±20-40 working days)

Site specific assessment: review of endorsements, risk management, legal, multi-institutional agreement (MIA),
finances, credentials, resources, data, access, etc. **SSA fees may apply*

Organisational authorisation

Ethics Ongoing reporting (Sponsor/CPI/delegate):
Ethics amendment request, annual progress reports, safety
reporting, final report

Project commencement

**Send RGO Commencement Form to NT Health RGO*

NT Health RGO Ongoing reporting (Site PI/delegate):
NT Health RGO amendment request, progress reports,
safety reporting, feedback (compliment/complaint),
study close-out/final report

**attached Ethics relevant correspondence and
approval for any reporting to the RGO*

For any enquiries, please contact:

NT Human Research Ethics Committee (HREC) - ethics@menzies.edu.au

NT Health Research Governance Office (RGO) - nthealth.rgo@nt.gov.au